



a place of mind

# UBC | FACULTY OF LAW

## Admission for September 2012

### Dear Prospective Applicant:

Welcome to the UBC Faculty of Law admission process. We are pleased that you are considering our school for your legal education and hope to make the application process as simple as possible. For complete information about our Faculty, the programs we offer, and admissions requirements, please check our website at [www.law.ubc.ca](http://www.law.ubc.ca).

This package of admission materials includes our application form. Please be sure to complete the form carefully and thoroughly so that we may give your application full and fair consideration. At the end of the form is a checklist to help ensure that your application is complete. Submitting your application directly on-line at our website is preferred, as this will enable us to process your application more efficiently and quickly. If you have questions, our admissions staff can be reached by phone at (604) 822-6303, or by email, [admissions@law.ubc.ca](mailto:admissions@law.ubc.ca).

#### ADMISSIONS CATEGORIES

There are several admissions categories that lead to the completion of a J.D. degree from our Faculty of Law: Regular, Discretionary, First Nations, Transfer and Advanced Standing. There are also two non-degree categories: Visiting (Letter of Permission) and National Committee on Accreditation. Be sure to indicate on your application form the category under which you are applying.

#### ADMISSIONS DEADLINE

The deadline for applications to Regular, Discretionary or First Nations is December 1, 2011. (Applications sent by postal service must be postmarked by this date.) All supporting documentation must be received by February 1, 2012. Evaluation of your application will begin as soon as we have received all of your transcripts, personal statement and LSAT score.

The Faculty of Law Admissions Committee, consisting of faculty members and student representatives, oversees admission to the Faculty of Law. Typically there are approximately 2,000 applications for the approximately 180 available places in the first year of the J.D. program. Offers will be made commencing in November to candidates whose files are complete and who surpass the standards of our Regular Admissions category. The majority of our Regular Admissions offers are sent out in the months of December through March. Applicants in the First Nations Admissions category can expect to hear from us by April 2012, while offers to Discretionary Admissions applicants are generally made by mid-May. We will make our best effort to notify all applicants of their status by the end of May.

#### PERSONAL STATEMENT

You are required to submit a personal statement with your application. For details, please see the Application Procedures on page 5.

#### LSAT

You are required to write the Law School Admissions Test (LSAT). Information about the LSAT and a registration package can be obtained from any North American law school. Alternatively, you can contact the Law School Admission Council directly by telephone at (215) 968-1001 or at [www.lsac.org](http://www.lsac.org) to request a registration package. Detailed information regarding LSAT registration, sample tests, as well as admissions policies for North American law schools can be found only on-line at [www.lsac.org](http://www.lsac.org).

The latest LSAT that will be considered for this admission year is the **February 2012** LSAT. However, preference will be given to the **December 2011** LSAT. It is your responsibility to keep your file active with the Law School Admission Council in Newtown, Pennsylvania. If your file is not active, it will be impossible for us to obtain your official LSAT score. LSAT scores are valid for five years.

#### TRANSCRIPTS

You must make arrangements with every post-secondary institution you have attended or are attending, with the exception of UBC, to have official transcripts sent directly to the Faculty of Law. Please ensure that a current official transcript is submitted at the time of your application. A final official transcript must be received upon completion of your studies. Transcripts in languages other than English must be accompanied by a notarized English translation.

#### COMBINED DEGREE PROGRAMS

If you are applying to the combined J.D./M.B.A. or J.D./M.A., Asia Pacific Policy Studies degree program, you must indicate your intent to do so on your application form. You must also apply separately to the appropriate other degree program through either the Faculty of Commerce, [www.sauder.ubc.ca](http://www.sauder.ubc.ca), or the Institute of Asian Research, [www.iar.ubc.ca](http://www.iar.ubc.ca).

#### FINANCIAL ASSISTANCE

A substantial number of bursaries are available to UBC Law students. General bursary applications for all students are available in June 2012. If you have any questions, please contact Liz Hagerty, Student Financial Assistance & Awards, at **604-822-5849** or [liz.hagerty@ubc.ca](mailto:liz.hagerty@ubc.ca).

All accepted applicants are considered for entrance scholarships and recipients will be notified as soon as possible. Please check our website at [www.law.ubc.ca/prospective/financing/index.html](http://www.law.ubc.ca/prospective/financing/index.html).

**It is your responsibility to ensure that your application is complete. If you wish to confirm that we have received your application, please e-mail us at [admissions@law.ubc.ca](mailto:admissions@law.ubc.ca). You are also welcome to inquire about the status of your application at any time.**

Again, please contact us if you have any questions. Our job is to make your application to UBC Law as straightforward as possible.

Sincerely,

THE ADMISSIONS TEAM



**ON-LINE APPLICATIONS ARE PREFERRED.  
DO NOT SUBMIT THIS FORM IF YOU HAVE ALREADY  
APPLIED ON-LINE.**

**Return Completed Applications to:**  
The University of British Columbia, Faculty of Law  
1822 East Mall, Vancouver, BC V6T 1Z1  
Tel: 604-822-6303

**Please consider me in one of the following categories:**

<p><b>Degree Program Categories</b></p> <p><input type="checkbox"/> Regular (Deadline: December 1)</p> <p><input type="checkbox"/> Discretionary (Deadline: December 1)</p> <p><input type="checkbox"/> First Nations (Deadline: December 1)</p> <p><input type="checkbox"/> J.D./MBA (Deadline: December 1)</p> <p><input type="checkbox"/> J.D./MAPPs (Deadline: December 1)</p> <p><input type="checkbox"/> Transfer (Deadline: April 30)</p> <p><input type="checkbox"/> Advanced Standing (Deadline: April 30)</p>	<p><b>NON-DEGREE PROGRAM CATEGORIES</b> (Deadline: April 30)</p> <p>Visiting (Letter of Permission)</p> <p><input type="checkbox"/> Full Year   <input type="checkbox"/> Fall   <input type="checkbox"/> Spring</p> <p><input type="checkbox"/> National Committee</p> <p><b>OPTIONS</b></p> <p><input type="checkbox"/> Part-time</p> <p><input type="checkbox"/> Full-time</p>
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**I have enclosed the September 2012 Application Fee of \$80.00**

- Cheques must be made payable to: UBC Law Faculty
- The application fee is non-refundable

All paper applications must be accompanied by a cheque or bank draft, made payable to "UBC Faculty of Law". At this time we can not accept credit card payments for paper applications. If you would like to pay by credit card, you will need to apply on-line. On-line applications are available at <https://apps.law.ubc.ca/application/welcome.asp>.

- Application deadline: December 1, 2011 (April 30, 2012 for upper years)
- Document deadline: February 1, 2012 (June 1, 2012 for upper years)
- February 2012 LSAT accepted

**All information must be printed or typewritten.**

**Personal Data**

LAST OR FAMILY NAME	
FIRST OR GIVEN NAME	MIDDLE NAME
PREVIOUS LAST NAME	TITLE
UBC STUDENT NUMBER (IF APPLICABLE)	(MR., MRS., MISS, MS., DR., OTHER)

Male      Date of Birth

Female      YEAR      MONTH      DAY

CANADIAN SOCIAL INSURANCE NUMBER	OR	US SOCIAL SECURITY NUMBER
COUNTRY OF BIRTH		
FIRST LANGUAGE		OTHER LANGUAGES

**For Application Correspondence**

**MAILING ADDRESS:** Notice in Writing Required of Any Change

NUMBER/STREET			
CITY OR TOWN			
PROVINCE/STATE			
COUNTRY		POSTAL CODE/ZIP CODE	
AREA CODE	TELEPHONE NUMBER (WORK)	AREA CODE	TELEPHONE NUMBER (HOME)
E-MAIL			
DATE UNTIL WHICH THIS ADDRESS APPLIES			

**PERMANENT ADDRESS (If Different):**

NUMBER/STREET			
CITY OR TOWN			
PROVINCE/STATE			
COUNTRY		POSTAL CODE/ZIP CODE	
AREA CODE	TELEPHONE NUMBER (HOME)		

**Person to Contact in Case of Emergency**

NAME	AREA CODE      TELEPHONE NUMBER	RELATIONSHIP
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**Citizenship**

CANADIAN CITIZEN    or     OTHER \_\_\_\_\_

**Immigration Status:** Non-Canadians must submit proof of immigration with application

- Student Authorization
- Intended Student Authorization
- Permanent Resident (Landed Immigrant)
- Visitor or Other Visa

Date of Entry into Canada

YEAR      MONTH

## Academic History

### LAST SECONDARY SCHOOL ATTENDED

NAME OF SCHOOL	PROVINCE/COUNTRY	GRADE/LEVEL	DATE OF GRADUATION	
			Yr	Mo

### LIST EVERY POST-SECONDARY INSTITUTION ATTENDED OR CURRENTLY ATTENDING

(Beginning with First Undergraduate Degree Granted)

NAME OF INSTITUTION	PROVINCE/COUNTRY	FROM		TO		DEGREE/DIPLOMA EARNED OR EXPECTED	DATE	
		Yr	Mo	Yr	Mo		Yr	Mo
1								
2								
3								
4								

- Have you ever failed a year or been disciplined in an undergraduate program or been required to withdraw from UBC or another college or university?

Yes       No

If yes, please name the institution

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- Have you ever applied to this law school before?

Yes       No

If yes, what year? \_\_\_\_\_

Result: (check one)    Withdrawn       Accepted       Rejected

- Have you ever attended another law school?

Yes       No

If yes, what school and for how many years? (Please give dates of attendance)

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- Have you ever failed a year, been required to withdraw or voluntarily withdrawn from another law school?

Yes       No

If yes, give details

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## L.S.A.T.

Please indicate the date(s) (written or to be written) and the score(s) of the Law School Admissions Test.

DATE(S): Month and Year	SCORE(S): if known
SIN/SSN (TO ACCESS LSAT SCORES)	

(Please also complete page 4)

## Collection and Use of Personal Information

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The University collects, uses, retains and discloses personal information in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.B.C. 1996, c.165 as amended. Personal information provided on this application is collected pursuant to the University Act, R.S.B.C. 1996, c.468, as amended, and FIPPA.

The information will be used by the University including without limitation for the purposes of:

- admission, registration, graduation and other decisions on your academic status
- operating athletic, residential, alumni and other UBC related programs (including issuing UBC Card and U-Pass).

### The University may share and disclose personal information as follows:

- within the University to carry out its mandate and operations
- to UBC student societies and UBC Alumni Association
- to other educational institutions
- to professional organizations
- Law School Admission Council
- to the provincial government
- to entities participating in or operating UBC related programs (eg. U-Pass)

Information may be disclosed to third parties by UBC for statistical and research purposes including without limitation to conduct surveys in order to gain feedback from its students regarding their experiences at UBC.

## Declaration

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- I agree that my secondary and post-secondary grades may be released to UBC. I will notify Undergraduate Admissions of any additional post-secondary studies taken subsequent to the date of this application.
- I accept that if, in reading and completing this application, I knowingly or carelessly provided untrue or incomplete information, (a) any offer of admission, whether accepted or not, may be withdrawn by UBC; (b) I may be required to withdraw from UBC; (c) I may be subject to academic discipline.
- I agree that UBC may verify the information provided by contacting the relevant institution or any secondary or post-secondary institutions not listed in this application.
- I accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada.
- I agree that my name may be released to my school or school district if I am a Scholarship recipient.
- I agree, if admitted to UBC, to comply with the UBC calendar and all the rules and regulations of the University, present and future.
- I hereby certify that all statements made in connection with this application and all supplementary information submitted by me are true and correct. I understand that the Faculty of Law does not admit all persons who apply for admission and that the selection of applications for admission is solely within the discretion of the Faculty of Law.
- I hereby authorize and consent to the release of information and documentation from my admission file, including copies of my application form, transcripts and letters of reference, for use in carrying out the duties of members of the Admission Committee, any scholarship or bursary selection committees appointed by the Dean or the Faculty of Law, the Law School Admission Council's Panel on Misconduct and Irregularities in the Admission Process and the Law Foundation of British Columbia.
- I also authorize the release to other law schools and/or the Program of Legal Studies for Native People of information with respect to whether I have accepted a place in the University of British Columbia J.D. program.
- If I am the recipient of a Scholarship, Prize or Award I give the Faculty and the University permission to provide the award donor with my name and year of study and to publish my name, year of study and/or picture in any lists of scholarship, prize or award winners or publicity associated with scholarship, prize or award winners, and, if I am awarded a Bursary, I give the University permission to provide the Faculty with my name and the name of my Bursary.

The student societies of UBC are the UBC Alma Mater Society and UBC Okanagan Students' Union and all of their associated constituency organizations ("UBC Student Societies"). The UBC Student Societies are separate legal entities from the University.

Disclosure of personal information to UBC Student Societies include full name, student number, year level, faculty of study, membership to organization, and e-mail address.

UBC Student societies use this personal information to:

- run elections
- manage their membership
- administer student programs (including the UBC Alma Mater Society and Graduate Student Society Health & Dental Plan)
- communicate with their membership

Students may choose to opt-out of disclosing the abovementioned personal information to the UBC Student Societies by indicating so on the Student Service Centre.

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SIGNATURE OF APPLICANT

DATE

YEAR

# APPLICATION PROCEDURES

## Personal Statement

All applicants are required to submit a personal statement to [admissions@law.ubc.ca](mailto:admissions@law.ubc.ca). "Personal Statement" should be included in the subject line. This document should be approximately 750 words for the Regular category and 2-3 pages for all other categories.

Personal statements *may* be used to assess admissibility and *will* be used in conjunction with academic performance and LSAT score to evaluate candidates for entrance scholarships. Where appropriate, applicants should provide the name, address and telephone number of a referee who can verify the information provided.

Generally, the purpose of the personal statement is to provide the Admissions Committee with any information an applicant considers relevant to the consideration of her or his application. For instance, if an

applicant's academic performance in some limited period was affected by a short-term medical condition or other circumstances, information about this should be provided, along with supporting documentation.

A personal statement should also highlight those aspects of an applicant's personal history that enhance an applicant's application. Thus, a personal statement should set out the following sorts of information, where relevant, about an applicant: academically related extra-curricular activities, community involvement, work (both paid and volunteer) experience, parental or caregiver responsibilities, and relevant personal characteristics and attributes. Any outstanding academic and personal achievements should be identified and described.

## Application Procedures Checklist

- Completed Application Form. **Please apply on-line, if possible.**
- Personal Statement.
- First-year Law Application Questionnaire
- Completed Ethnic Background Form **mailed in separately.**
- Application Fee of \$80.00 (CDN) by cheque or money order made payable to the University of British Columbia. If applying on-line, a credit card must be used.
- One **official** transcript from each university or college you have attended (other than the University of British Columbia) forwarded from the institution directly to Law Admissions at the time of application. Final official transcripts for any courses taken during the application period must be submitted by June 30th. Transcripts in languages other than English must be accompanied by a notarized English translation.
- Currently active LSAT file number for all applicants in **Regular, Discretionary, First Nations, Advanced Standing, Transfer, NCA, and Visiting (Letter of Permission)** (where applicable). We will access your score directly from the Law School Admission Council.
- Two letters of reference for **Discretionary, First Nations, Transfer, Visiting (Letter of Permission)**, and **NCA** applicants only.
- Evidence of your eligibility to apply in the First Nations category, where applicable.
- Letter of Permission from the Associate Dean of your current law school for **Visiting (Letter of Permission)** applicants.
- Evaluation Letter from the NCA for **NCA** and **Advanced Standing** applicants with foreign law degrees.
- Corroborative documentation where appropriate.
- Special Circumstances Letter, where applicable.
- Letter outlining reasons for applying for part-time studies, where applicable.

**Please return this completed form, personal statement and supporting documentation to Law Admissions by the following deadlines.**

Please read the information given in the J.D. Admission Guide or on our faculty website, concerning admission requirements and application procedures.

### REGULAR, DISCRETIONARY, AND FIRST NATIONS APPLICANTS:

- a) Application, personal statement, current transcripts (and supporting documentation, where relevant) must be submitted (or postmarked) on or before December 1st;
- b) Final official transcripts must be postmarked on or before June 30th.

### TRANSFER, VISITING (LETTER OF PERMISSION), ADVANCED STANDING AND NATIONAL COMMITTEE ON ACCREDITATION APPLICANTS:

All materials and the application fee must be postmarked on or before April 30th, except for law transcripts, which are due June 15th.

**We strongly advise applicants to submit their first year applications during the fall, as candidates will be considered for admission as soon as their files are complete.**

# ETHNIC ORIGINS SURVEY

The information you provide regarding your ethnic origin will assist us in determining whether, over a period of years, our pool of applicants reflects the diversity found within the current Canadian population.

**This information will not be used at any time in determining your admissibility to the University of British Columbia Faculty of Law.**

Notwithstanding that your family may have resided in Canada for many generations, we are interested in ascertaining your ancestral origins in order to compare it with Statistics Canada data. We appreciate that it may not be possible on a form such as this to acquire a full picture of your complete ethnicity. However, **please mark the one or two groups that you feel most closely describe(s) your ethnic origin.** Ethnic origin refers to the ethnic or cultural group(s) to which your ancestors belong. An ancestor is someone from whom you are descend-

ed and is usually more distant than a grandparent. Ancestry should not be confused with citizenship or nationality. If there is no group that you feel adequately describes your ethnicity, please use the "Other Origins" category at the end of this form to specify your ethnicity.

**To ensure confidentiality of this information, we require you to mail in this form separately to the following address. Thank you.**

THE FACULTY OF LAW  
Admissions Office (Ethnic Survey Form)  
1822 East Mall  
Vancouver, BC V6T 1Z1

## ABORIGINAL ORIGINS

- First Nations
- Inuit
- Métis
- North American Indian
- Other, n.i.e.\*

## BRITISH ISLES ORIGINS

- English
- Irish
- Scottish
- Welsh
- Other, n.i.e.\*

## WESTERN EUROPEAN ORIGINS

- Austrian
- Belgian
- Dutch
- Flemish
- French
- German
- Luxembourg
- Swiss
- Other, n.i.e.\*

## NORTHERN EUROPEAN ORIGINS

- Finnish
- Danish
- Icelandic
- Norwegian
- Swedish
- Other, n.i.e.\*

## EASTERN EUROPEAN ORIGINS

- Estonian
- Latvian
- Lithuanian
- Byelorussian
- Czech
- Czechoslovakian
- Slovak
- Hungarian (Magyar)
- Polish
- Romanian
- Russian
- Ukrainian
- Other, n.i.e.\*

## SOUTHERN EUROPEAN ORIGINS

- Albanian
- Bulgarian
- Croatian
- Macedonian
- Serbian
- Slovenian
- Yugoslav, n.i.e.\*
- Cypriot
- Greek
- Italian
- Maltese
- Portugese
- Spanish
- Other, n.i.e.\*

## OTHER EUROPEAN ORIGINS

- Basque
- Other, n.i.e.\*

## ARAB ORIGINS

- Egyptian
- Iraqi
- Lebanese
- Moroccan
- Maghrebi, n.i.e.\*
- Palestinian
- Syrian
- Other, n.i.e.\*

## WEST ASIAN ORIGINS

- Afghan
- Armenian
- Iranian
- Israeli
- Kurdish
- Turk
- Other, n.i.e.\*

## SOUTH ASIAN ORIGINS

- Bengali
- Punjabi
- Singhalese
- Tamil
- Bangladeshi
- East Indian
- Pakistani
- Sri Lankan
- Other, n.i.e.\*

## EAST AND SOUTHEAST ASIAN ORIGINS

- Chinese
- Filipino
- Burmese
- Cambodian
- Laotian
- Thai
- Vietnamese
- Indonesian
- Japanese
- Korean
- Malay
- Other, n.i.e.\*

## AFRICAN ORIGINS

- Ethiopian
- Ghanaian
- Kenyan
- Malawi
- Nigerian
- Somalian
- South African
- Tanzanian
- Ugandan
- Zambian
- Zimbabwe
- Other, n.i.e.\*

## PACIFIC ISLANDS ORIGINS

- Australian
- Fijian
- New Zealander
- Polynesian
- Other, n.i.e.\*

## LATIN/CENTRAL/ SOUTH AMERICAN ORIGINS

- Argentinian
- Brazilian
- Chilean
- Colombian
- Ecuadorian
- Guatemalan
- Guyanese
- Hispanic
- Mexican
- Nicaraguan
- Peruvian
- Salvadorean
- Uruguayan
- Other, n.i.e.\*

## CARIBBEAN ORIGINS

- Barbadian
- Cuban
- Haitian
- Jamaican
- Trinidadian and Tobagonian
- West Indian, n.i.e.\*
- Other, n.i.e.\*

## OTHER ORIGINS

- Other, n.i.e.\*  
Please specify (if possible):

\_\_\_\_\_  
\* n.i.e. = not included elsewhere